

# Privacy Policy

## 1. General information

### 1.1 What are personal data

Personal data is information that reveals or can reveal the identity of the user. We adhere to the principle of data avoidance. Therefore, as far as possible, we refrain from collecting personal data.

### 1.2 Handling of personal data

Personal data is used exclusively to establish the contract, define its content, and implement or process the contractual relationship (Art. 6 (1 b) GDPR).

Beyond that, personal data will only be processed if we have received your consent (Art. 6 (1 a) GDPR) or if the processing is necessary for our legitimate interests and insofar the weighing of interests shows that there are no overriding interests, basic rights or fundamental freedoms on your part that conflict with this (Art. 6 (1 f) GDPR).

We may use contract processors to process your personal data, but will not pass on your personal data to third parties.

Only for the fulfillment of the contract, the data will be passed on to the shipping company commissioned with the delivery, insofar as this is necessary to deliver ordered goods. For the processing of payments, the payment data required will be passed on to the credit institution commissioned with the payment and, if applicable, to the commissioned and selected payment service provider.

Your personal data will be processed exclusively within the EU unless otherwise stated below.

### 1.3 Usage data

General technical information is collected when visiting the website. These are the IP address used, time, duration of the visit, browser type and, if applicable, the originating page. This usage data is registered in a log file for technical reasons and can be used and stored for statistical evaluation of this website. There is no link between this usage data and your other personal data.

### 1.4 Registration data

Registration is required for the comprehensive use of the functions of our website. The registration data is collected through your corresponding entries and used for the specifically stated purpose in accordance with your consent (Art. 6 (1 a) GDPR).

### 1.5 Duration of storage

We store your personal data after the end of the purpose for which the data was collected, only as long as this is necessary due to legal (especially tax) regulations.

## 2. Your rights

### 2.1 Information

You can demand information from us as to whether we are processing personal data about you and, if this is the case, you have the right to be informed about this personal data and to the further information mentioned in Art. 15 GDPR.

### 2.2 Right of rectification

You have the right to have incorrect personal data concerning you corrected and, in accordance with Art. 16 GDPR, you may request the completion of incomplete personal data.

### 2.3 Right of cancellation

You have the right to demand from us that the personal data concerning you be deleted immediately. We are obliged to delete them immediately, especially if one of the following reasons applies:

- Your personal data is no longer necessary for the purposes for which it was collected or otherwise processed.
- You revoke your consent on which the processing of your data was based and there is no other legal basis for the processing.
- Your data have been processed unlawfully.

The right to deletion does not exist insofar as your personal data is necessary for the assertion, exercise or defense of our legal claims.

### 2.4 Right to limit processing

You have the right to ask us to limit the processing of your personal data if

- you dispute the accuracy of the data and we, therefore, check the accuracy,
- the processing is unlawful and you refuse to delete it and instead request the restriction of use
- we no longer need the data, but you need it to assert, exercise or defend legal claims,
- you have objected to the processing of your data and it is not yet clear whether our legitimate reasons outweigh your reasons.

### 2.5 Right to data transferability

You have the right to receive the personal data concerning you that you have provided us within a structured, common and machine-readable format and you have the right to transfer this data to another person in charge without hindrance by us, provided that the processing is based on consent or a contract and that the processing is carried out by us using automated procedures.

### 2.6 Right of withdrawal

If the processing of your personal data is based on consent, you have the right to revoke this consent at any time.

### 2.7 General and right of complaint

The exercise of your rights mentioned above is free of charge for you. You have the right to contact the supervisory authority responsible for us, the State Data Protection Commissioner, directly in the event of complaints.

## 3. Data security

### 3.1 Data security

Technical and organizational measures protect all data on our website against loss, destruction, access, modification and distribution.

### 3.2 Sessions and cookies

For the operation of our website, we use cookies or server-side sessions in which data can be stored. We ensure that no personal data is taken over from sessions or through cookies without your express consent and that cookies are only used if this is technically necessary for the website (e.g., spam protection for contact form, shopping basket function) and thus the weighing shows that no predominant interests on your part are opposed (Art. 6 (1 f) GDPR) or express consent on your part is present.

With your express consent, we use cookies to personalize content and advertisements, offer social media functions, and analyze our website's access. With your consent, we can pass on the information on your use of our website to our partners for social media, advertising and analysis. Our partners may be able to merge this information with other data that the partners already have about you.

*Site cookies (technically necessary)*

domain	name	runtime	purpose
www.sitekiosk.com	icl_visitor_lang_js	7 days	language selection
www.sitekiosk.com	languageChosen	1 day	language selection
www.sitekiosk.com	wpml_browser_redirect_test	end of session	login-status store

## 4. Newsletter

If you register for our newsletter, we will use the data required for this purpose or separately provided by you to regularly send you our e-mail newsletter based on your consent according to Art. 6 (1 a) GDPR.

Unsubscribing from the newsletter is possible at any time and can be done either by sending us a message via the contact options provided in the legal notice or via the link provided for this purpose in the newsletter. After unsubscribing, we will delete your email address unless you have expressly consented to further use of your data or we reserve the right to use data beyond this, which is permitted by law and about which we inform you in this statement.

## 5. Comments

If you use the comment function on our website, the time of creation, your chosen pseudonym and temporarily also your IP address are stored in addition to these comments. This is done so that we can protect our rights in the event of illegal content.

## 6. Presence on social media platforms

We use the following social media platforms for corporate presentation and communication (explicit reference to the privacy statements and opt-out options linked below).

*Twitter (**Twitter International Company**, One Cumberland Place, Fenian Street, Dublin 2, D02 AX07, Ireland).*

*Privacy policy: <https://twitter.com/de/privacy>*

*Opt-Out: <https://twitter.com/personalization>*

*YouTube (**Google Ireland Limited**, Gordon House, Barrow Street, Dublin 4, Ireland).*

*Privacy policy: <http://www.youtube.com/t/privacy>*

*Xing (**XING AG**, Dammtorstraße 29-32, 20354 Hamburg, Germany)*

*Privacy policy and opt-out: <https://privacy.xing.com/de/datenschutzerklaerung>*

*LinkedIn (**LinkedIn Ireland Unlimited Company**, Wilton Place, Dublin 2, Ireland)*

*Privacy policy <https://www.linkedin.com/legal/privacy-policy>*

*Opt-Out: <https://www.linkedin.com/psettings/guest-controls/retargeting-opt-out>*

These social media platforms may process personal data outside the EU, we refer to the above privacy statements of the social media platforms.

The respective social media platforms may create profiles from your usage behavior and the resulting interests and actions on your part and store cookies on your computer in which your usage behavior is stored. If you have an account on the respective social media platform and are logged in, your usage behavior may even be stored independently of the device. Your profile can be used, for example, to place advertisements that presumably correspond to your interests.

We process the personal data exclusively for communicating with you via the social media platform you have chosen and for optimizing our online presence and ensure that no interests on your part are affected here that outweigh this legitimate interest on our part (Art. 6 (1 f) GDPR). Insofar as you have already given the respective operator of the social media platform effective consent to the corresponding data processing, the processing of your personal data will also be based on this consent (Art. 6 (1 a) GDPR).

## **7. Third-party services**

### **7.1 Social media links**

We have our own social media pages on third-party providers that can be reached via our website and app links. Using the links will take you to the respective websites of the third-party providers (e.g. Facebook, Twitter, Instagram). To avoid unnecessary data transfer, we recommend logging out of the respective third-party provider before using a corresponding link, so that user profiles cannot be created by the third-party provider simply by using the link.

### **7.2 Use of Youtube**

This website and the integrated offers contain so-called embeddings of videos on YouTube. These enable the connection to YouTube and the videos stored there. YouTube is an offer of Google Ireland Limited, Gordon House, Barrow Street, Dublin 4, Ireland ("Google"). Here, no users' interests are affected, which outweighs the technical necessity of the integration of the videos (Art. 6 (1 f) GDPR). For the purpose and scope of data collection and data use by Google, as well as your rights and settings options for protection as a customer of YouTube, please refer to the privacy notices of YouTube. These can be found at: <http://www.youtube.com/t/privacy/>.

## **8. Contacting**

To contact us regarding data protection, you are welcome to use the following contact options. Responsible person in the sense of the GDPR:

PROVISIO GmbH  
Wilhelm-Schickard-Straße 1  
48149 Münster

E-Mail: [contact-europe@provisio.com](mailto:contact-europe@provisio.com)

Phone: +49 (251) 846924-0